

**NOTICE**

**Notice is** hereby given that the 27<sup>th</sup> Annual General Meeting of the Members of **CITYGOLD CREDIT CAPITAL LIMITED** will be held on Wednesday 30<sup>th</sup> day of September, 2020 at 11.00 A.M. at the Registered Office of the Company at Room No. 555, 5<sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana-141001, Punjab to transact the following business:

**ORDINARY BUSINESS:-**

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31<sup>st</sup> March, along with the Reports of the Auditors and Directors thereon in this regard, pass the following resolution as an Ordinary Resolution:**

**“RESOLVED THAT** the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March 2020 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted.”

- 2. To appoint Sh. Sahil Puri (DIN: 06804517), who retires by rotation and being eligible, offers himself for re-appointment as a Director and in this regard, pass the following resolution as an Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013, Sh. Sahil Puri (DIN: 06804517), who retires by rotation at this meeting and being eligible, has offered himself for re-appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.”

**SPECIAL BUSINESS:-**

- 3. To appoint Mr. Gurpreet Singh as an Non-Executive Director of the Company**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:-

**“RESOLVED THAT** pursuant to the provisions of Section 152 and any other applicable provisions, of the Companies Act, 2013 and rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Gurpreet Singh (DIN 08698807) who was originally appointed as an Additional Director of the Company by the Board of Directors w.e.f. 15<sup>th</sup> February, 2020, whose term of office expires at this Annual General Meeting and in respect of whom the Company has received a notice in writing from him along with the deposit of requisite amount under Section 160 of the Companies Act, 2013 proposing his candidature for the office of Director, be and is hereby appointed as Non-Executive Director of the Company, liable to retire by rotation.”

**RESOLVED FURTHER THAT** the Board of the Company, be and is hereby authorized to sign and file the necessary e-forms as required with the Registrar of Companies, Punjab and Chandigarh at Chandigarh and to do all such acts, deeds, matters and things as may be deemed necessary or desirable to give effect to the above said resolution.”

**By Order of the Board**

For CITYGOLD CREDIT CAPITAL LIMITED

	Sd/-	Sd/-
	(Jasbir Kaur)	(Sahil Puri)
	Director	Managing Director
	DIN: 02451753	DIN: 06804517
	#1298/15, Pakhowal Road,	# 58-B, Sargodha Colony,
Place:- Ludhiana	Shahid Karnail Singh Nagar,	Pakhowal Road, Model Town,
Date:- 20.08.2020	Phase-2, Ludhiana(PB)-141013	Ludhiana (PB)-141002.

**NOTES:**

- **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE “MEETING”) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**
- A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company.

- The register of members and the share transfer book of the company will remain closed from 24.09.2020 to 30.09.2020 (both days inclusive).
- As per the General Circular No. 20/2020 dated May 05 2020 issued by Ministry of Corporate Affairs (MCA) and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by SEBI, Notice of the AGM along with the Annual Report 2019- 20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. Members may note that the Notice and Annual Report 2019-20 will also be available on the Company's website of the company and stock exchanges.
- **COVID note and Precautions while holding AGM:** - All the members who wish to attend the AGM are requested to wear mask throughout the continuance of the meeting. Temperature of all the attendees shall be checked at the entrance of the venue of the meeting and anyone found having fever shall not be allowed to attend. Any shareholder having symptom of infection of COVID19 are requested not to attend the meeting.
- Members are requested to bring their copies of Annual Reports along with them, as copies of the report will not be distributed at the meeting.
- Members/proxies are requested to bring their attendance slips sent herewith duly filled in for attending the meeting.
- Any queries regarding the Annual Accounts or otherwise must be sent to Registered Office of the Company at least 10 days before the date of meeting.
- Mr Bhupesh Gupta c/o B.K. Gupta & Associates, Company Secretaries have been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner (including the ballot forms received from members who do not have access to the e voting process). The scrutinizer shall upon the conclusion of General Meeting, unblock the votes in presence of at least two witnesses not in employment of the Company and make a report of the votes cast in favour or against, if any, forthwith to the chairman of the Company.
- The Results of the resolutions passed at the AGM of the Company will be declared within 48 working hours of the conclusion of AGM. The Results declared along with the Scrutinizer's report shall be placed on Company's website and website of CDSL and will be communicated to the stock exchanges.
- **Voting through Electronic Means:** Pursuant to the Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management And Administration) Rules, 2014, as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility to the Members a facility to exercise their right to vote at the 27<sup>th</sup> Annual General Meeting (AGM) by electronic means.

• **The instructions for shareholders voting electronically are as under:**

- a. The Members whose name appears in the Register of Members of the Company as on 23.09.2020 (CUT OFF DATE) may cast their votes on electronic voting system from place other than the venue of the meeting (remote e-voting). The remote e-voting shall commence on 27.09.2020 at 9:00 AM and ends on 29.09.2020 at 05:00 PM. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently. The e-voting module shall be disabled by CDSL for voting thereafter.
- b. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting value.
- c. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
- d. Click on “Shareholders” tab.
- e. Now Enter your User ID
  - I. For CDSL: 16 digits beneficiary ID,
  - II. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - III. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- f. Next enter the Image Verification as displayed and Click on Login.
- g. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- h. If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN Field.</li> <li>• In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend	Enter the Dividend Bank Details as recorded in your demat account or

Bank Details	<p>in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (e).</li> </ul>
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- i. After entering these details appropriately, click on “SUBMIT” tab.
- j. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- k. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- l. Click on the EVSN for the <CITYGOLD CREDIT CAPITAL LIMITED> on which you choose to vote.
- m. On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- n. Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- o. After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- p. Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- q. You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- r. If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- s. Note for Non-Individual Shareholders and Custodians
  - Non-Individual Shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporate.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

- After receiving the login details compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - Any person, who acquires shares of the Company and become Member of the Company after dispatch of the Notice and holding shares as on the cut-off date i.e. 23.09.2020 may follow the same instructions as mentioned above for e-voting.
- t. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to helpdesk.evoting@cdslindia.com.
- u. Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

Members holding equity shares in electronic form and proxies thereof are requested to bring their DP ID and client ID for identification.

**EXPLANATORY STATEMENT PURSUANT TO THE PROVISIONS SECTION 102 OF THE COMPANIES ACT, 2013.**

**ITEM NO. 3**

As recommended by Nomination and Remuneration Committee, Board of Directors appointed Mr. Gurpreet Singh (DIN 08698807) as an Additional Director of the Company with effect from 15.02.2020. In terms of Section 161(1) of the Companies Act, 2013, Mr. Gurpreet Singh holds office upto the date of ensuing Annual General Meeting and is eligible for the appointment as a Director.

The Company has received a Notice from him in writing along with requisite deposit under Section 160 of the Act, proposing his candidature for the office of Director. Accordingly, approval of Shareholders is required for appointment of Mr. Gurpreet Singh as Non-Executive Director of the Company.

**Information pursuant to Regulation 36 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the Directors seeking appointment/re-appointment in the AGM.**

**Annexure to Notice**

Name of the Director	Sh. Gurpreet Singh	Sh. Sahil Puri
Date of Birth	21/12/1990	20/05/1987
Date of Appointment	15/02/2020	03/02/2014
Qualification	Graduation	Graduation
Expertise in Specific functional Area	He has an experience in handling administrative duties.	He has a very rich experience in Equity and Commodity Market
No. of Shares Held in the Company	Nil	65,000
Directorships held in other listed companies	Nil	Nil
Position held in mandatory committees of other listed companies	Nil	Nil
Relationship with other Directors	Not related to any director	Not related to any director

**By Order of the Board**

For CITYGOLD CREDIT CAPITAL LIMITED

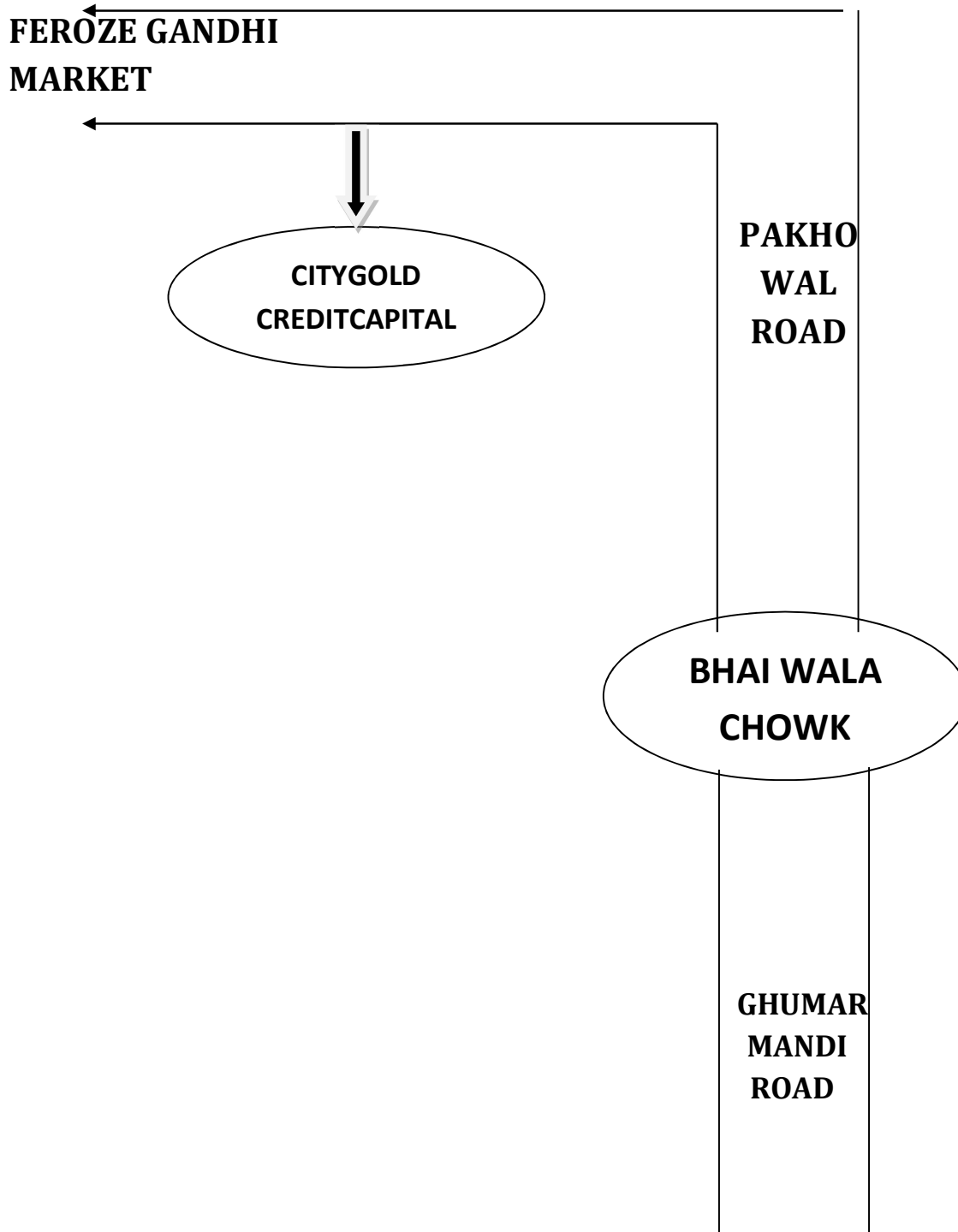
Sd/-  
(Jasbir Kaur)  
Director  
DIN: 02451753

#1298/15, Pakhowal Road,  
Shahid Karnail Singh Nagar,  
Phase-2, Ludhiana(PB)-141013

Place:- Ludhiana  
Date:- 20.08.2020

Sd/-  
(Sahil Puri)  
Managing Director  
DIN: 06804517  
# 58-B, Sargodha Colony,  
Pakhowal Road, Model Town,  
Ludhiana (PB)-141002.

**Venue of Annual General Meeting**





**CITYGOLD CREDIT CAPITAL LIMITED**

Regd. Office: Room No. 555, 5<sup>th</sup> Floor, LSE Building,  
Feroze Gandhi Market, Ludhiana- 141001  
U65921PB1993PLC013595

**ATTENDANCE SLIP**

Member's Folio No. : .....  
Client ID No. ....  
DP ID No. : .....  
Name of the Member .....  
Name of Proxy holder.....  
No of shares held .....

I hereby record my presence at the 27<sup>th</sup> Annual General Meeting of the Company held on Wednesday, 30<sup>th</sup> day of September, 2020 at 11.00 A.M. at the Registered Office of the Company at Room No. 555, 5<sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana-141001.

\_\_\_\_\_  
Signature of Member/Proxy

**NOTES:**

**1. Members/Proxy holders are requested to produce the attendance slip duly signed for admission to the meeting hall.**

**NO GIFTS/COUPONS SHALL BE DISTRIBUTED AT  
THE MEETING**

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**CITYGOLD CREDIT CAPITAL LIMITED**

Regd. Office: Room No. 555, 5<sup>th</sup> Floor, LSE Building,  
Feroze Gandhi Market, Ludhiana- 141001  
U65921PB1993PLC013595

Affix Re. 1/-  
Revenue  
Stamp here

**PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]

Name of the member (s) : .....

Registered address .....

E-mail Id .....

Folio No./ Client Id .....

DP ID : .....

I/We, being the Member(s) of the above named company, hereby appoint

Name:..... E-mail: .....

Id:..... Signature:.....or failing him

Name:..... E-mail:.....

Id:..... Signature:....., or failing him

Name:..... E-mail:.....

Id: .....Signature:.....,or failing him the as

my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 27<sup>th</sup> Annual General Meeting of the Company held on Wednesday, 30<sup>th</sup> day of September, 2020 at 11.00 A.M. at the Registered Office of the Company Room No. 555, 5<sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana- 141001 and at any adjournment thereof in respect of such resolution as are indicated below:

----- CUT HERE -----

Sr. No.	Resolution for ordinary/special business	For	Against
1.	To consider audited financial statements of the company for the financial year ended March 31, 2020.		
2.	To appoint Director in place of Sh. Sahil Puri (DIN 06804517), who retires by rotation and being eligible, offers himself for re-appointment.		
3.	To appoint Mr. Gurpreet Singh as an Non-Executive Director of the company. (ordinary resolution)		

**Note:**

A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote on poll instead of himself/herself. If it is intended to appoint a proxy, the form of proxy should be deposited at the Registered Office of the Company at least 48 hours before the commencement of meeting.