### **NOTICE**

**Notice is** hereby given that the 28<sup>th</sup> Annual General Meeting of the Members of **CITYGOLD CREDIT CAPITAL LIMITED** will be held on Thursday 30<sup>th</sup> day of September, 2021 at 12.00 P.M. at the Registered Office of the Company at Room No. 555, 5<sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana-141001, Punjab to transact the following business:

### **ORDINARY BUSINESS:-**

- 1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31st March 2021 along with the Reports of Auditors and Director thereon and in this regard, pass the following resolution as an Ordinary Resolution:
  - "RESOLVED THAT the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March 2021 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted."
- 2. To appoint Sh. Gurpreet Singh (DIN: 08698807), who retires by rotation and being eligible, offers himself for re-appointment as a Director and in this regard, pass the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013, Sh. Gurpreet Singh (DIN: 08698807), who retires by rotation at this meeting and being eligible, has offered himself for re-appointment, be and is hereby reappointed as a Director of the Company, liable to retire by rotation."

# By Order of the Board For CITYGOLD CREDIT CAPITAL LIMITED

Sd/-(Jasbir Kaur) Director DIN: 02451753 #1298/15, Pakhowal Road,

Place:- Ludhiana Shahid Karnail Singh Nagar,
Date:- 30.08.2021 Phase-2, Ludhiana (PB)-141013

Sd/(Sahil Puri)

Managing Director
DIN: 06804517
# 58-B, Sargodha Colony,
Pakhowal Road, Model Town,
Ludhiana (PB)-141002.

### NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE "MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
- 2. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 3. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 4. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company/ Skyline Financial Services Private Limited.
- 5. SEBI through its notification dated 08.06.2018 as amended on 30.11.2018, has stipulated that with effect from 01.04.2019, transfer of securities (except transmission or transposition of shares) shall not be processed, unless the securities are held in the dematerialized form. However, SEBI through circular dated 02.12.2020 had fixed 31.03.2021 as the cut-off date for re-lodgment for any pending physical transfers and that such transferred shares shall be issued only in demat mode. In accordance with the said circular, SEBI has also provided operational guidelines for effecting demat to the transferee's account and in case transferee fails to furnish necessary details within stipulated timelines, such shares will be transferred to Suspense Escrow Demat Account to be opened by the Company.
- 6. Members who still hold share certificates in physical form are advised to dematerialize their shareholding to avail numerous benefits of dematerialization, which include transferability, easy liquidity, trading, savings in stamp duty and elimination of any possibility of loss of documents. Members are requested to notify change in address, if any, to the company at its registered Office quoting their folio number.
- 7. In case of joint holders, the member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to

- vote at the e-AGM.
- 8. The register of members and the share transfer book of the company will remain closed from 24.09.2021 to 30.09.2021 (both days inclusive).
- 9. As per the General Circular No. 20/2020 dated May 05, 2020 and further time period extended till December 31, 2021 vide its General Circular No. 02/2021 dated January 13, 2021 issued by Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and further time period extended till December 31, 2021 vide its Circular SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 issued by SEBI ("SEBI Circulars"), Notice of the AGM along with the Annual Report 2020- 21 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories. Members may note that the Notice and Annual Report 2020-21 will also be available on the Company's website of the company and stock exchanges.
- 10. The Ministry of Corporate Affairs (MCA) has taken a "Green Initiative in the Corporate Governance" by allowing paperless compliances by the companies. Your company has joined the MCA in its environmental friendly initiative. The company would send documents such as Notice of the General Meetings, Annual Report and other communication to its shareholders via electronic mode to the registered e-mail addresses of shareholders. To support this green initiative of the Government in full measure, shareholders are requested to register / update their latest e-mail addresses with the Depository Participants (D.P.) with whom they are having Demat Account or send the same to the Company. We solicit your valuable co-operation and support in our endeavor to contribute our bit to the environment
- 11. **COVID note and Precautions while holding AGM**: All the members who wish to attend the AGM are requested to wear mask throughout the continuance of the meeting. Temperature of all the attendees shall be checked at the entrance of the venue of the meeting and anyone found having fever shall not be allowed to attend. Any shareholder having symptom of infection of COVID19 are requested not to attend the meeting.
- 12. Members are requested to bring their copies of Annual Reports along with them, as copies of the report will not be distributed at the meeting.
- 13. Members/proxies are requested to bring their attendance slips sent herewith duly filled and signed for attending the meeting.
- 14. Any queries regarding the Annual Accounts or otherwise must be sent to Registered Office of the Company at least 15 days before the date of meeting.
- 15. CS Bhupesh Gupta of B. K. Gupta & Associates Practicing Company Secretaries has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner (including the ballot forms received from members who do not have access to the e voting process). The scrutinizer shall upon the conclusion of General Meeting, unblock the votes in presence of at least two witnesses not in

- employment of the Company and make a report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- The Results of the resolutions passed at the AGM of the Company will be declared within 48 working hours of the conclusion of AGM. The Results declared along with the Scrutinizer's report shall be placed on Company's website of CDSL and will be communicated to the stock exchanges.
- 17. **Voting through Electronic Means:** Pursuant to the Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management And Administration) Rules, 2014, as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility of remote e- voting (e-voting from a venue other than place of Annual General Meeting) to the Members to exercise their right to vote on resolutions proposed to be considered at the ensuing Annual General Meeting (AGM) by electronic means. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

#### The instructions for shareholders voting electronically are as under:-18.

- A. The voting period begins on 27.09.2021 at 09.00 a.m and ends on 29.09.2021 at 05.00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) 23.09.2021 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- Shareholders who have already voted prior to the meeting date would not be entitled B. to vote at the meeting venue.
- Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated C. 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders. In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

D. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below

Type of Shareholders		Login Method				
Individual Shareholders holding securities in Demat mode with CDSL	1)	Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.				
	2)	After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.				
	3)	If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a>				
	4)	Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication,				

Individual Shareholders (holding securities in

holding

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you

demat	mode)			
login	through			
their				
Depository				
<b>Participants</b>				

will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL.

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 and 22-23058542-43.
Individual Shareholders holding	Members facing any technical issue in login can
securities in Demat mode with NSDL	contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

- E. Login method for e-Voting and joining virtual meeting for shareholders other than individual shareholders holding in Demat form & physical shareholders.
  - 1. The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
  - Click on "Shareholders" tab.
  - Now Enter your User ID
  - For CDSL: 16 digits beneficiary ID,
  - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Shareholder holding shares in Physical Form should enter Folio Number registered with the Company.
  - **4.** Next enter the Image Verification as displayed and Click on Login.
  - 5. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
  - **6.** If you are a first time user follow the steps given below:-

	For Shareholders holding shares in Demat Form other than						
	individual and Physical Form						
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax						
	Department (Applicable for both demat shareholders as well as						
	physical shareholders)						
	Shareholders who have not updated their PAN with the						
	Company/Depository Participant are requested to use the						
	sequence number sent by Company/RTA or contact						
	Company/RTA.						
Dividend Bank	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy						
Details <b>OR</b> Date	format) as recorded in your demat account or in the company records						
of Birth (DOB)	in order to login.						
	• If both the details are not recorded with the depository or						
	company, please enter the member id / folio number in the						
	Dividend Bank details field as mentioned in instruction (3).						

- F. After entering these details appropriately, click on "SUBMIT" tab.
- G. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- H. For shareholders holding shares in physical form, the details can be used only for evoting on the resolutions contained in this Notice.
- I. Click on the EVSN for the <CITYGOLD CREDIT CAPITAL LIMITED> on which you choose to vote.
- J. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- K. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- L. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

- M. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- N. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- O. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

# P. Facility for Non - Individual Shareholders and Custodians - For Remote E-Voting Only.

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <a href="www.evotingindia.com">www.evotingindia.com</a> and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; northlink86mall@gmail.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

Information pursuant to Regulation 36 (3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the Directors seeking appointment/re-appointment in the AGM.

### **Annexure to Notice**

Name of the Director	Sh. Gurpreet Singh				
Date of Birth	21/12/1990				
Date of Appointment	15/02/2020				
Qualification	Graduation				
Expertise in Specific functional Area	He has an experience in handling administrative duties.				
No. of Shares Held in the Company	Nil				
Directorships held in other listed companies	Nil				
Position held in mandatory committees of other listed companies	Nil				
Relationship with other Directors	Not related to any director.				

# By Order of the Board

Ludhiana (PB)-141002.

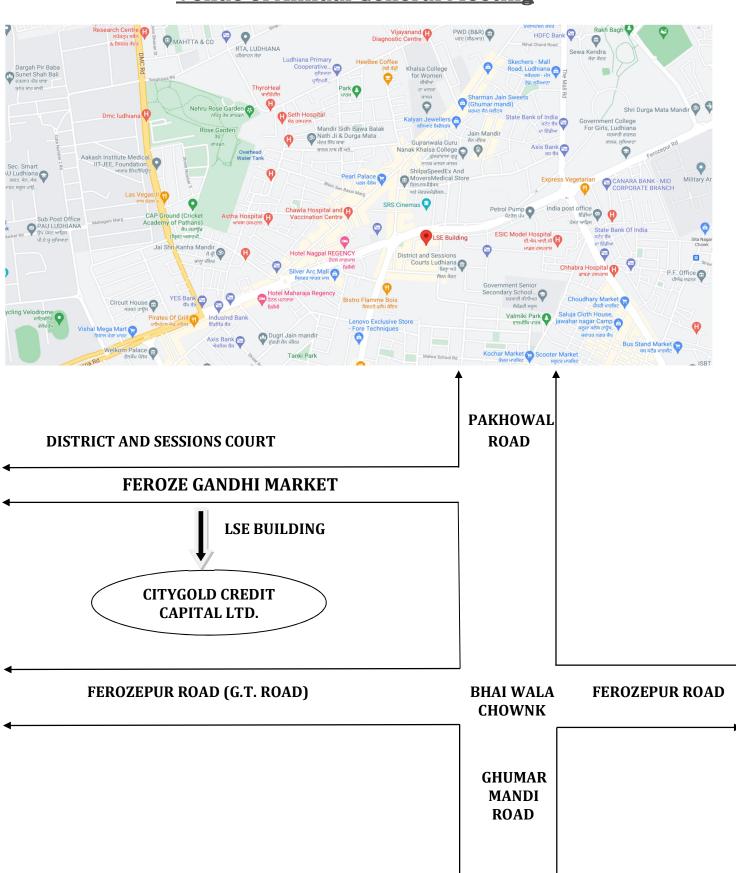
For CITYGOLD CREDIT CAPITAL LIMITED

Sd/(Jasbir Kaur)
(Sahil Puri)
Director
DIN: 02451753

#1298/15, Pakhowal Road,
Shahid Karnail Singh Nagar,
Shahid Karnail Singh Nagar,
Sd/Managing Director
Managing Director
Managing Director
Managing Director
Managing Director
Managing Director
Managing Director
Pikhowal Road, Model Town,

Place:- Ludhiana Shahid Karnail Singh Nagar, Date:- 30.08.2021 Phase-2, Ludhiana(PB)-141013

# **Venue of Annual General Meeting**



## CITYGOLD CREDIT CAPITAL LIMITED

Regd. Office: Room No. 555, 5<sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana- 141001 L65921PB1993PLC013595

## **ATTENDANCE SLIP**

Member's Folio No. :	
Client ID No	
DP ID No. :	
Name of the Member	
Name of Proxy holder	
No of shares held	
Thursday, 30 <sup>th</sup> day of	resence at the 28 <sup>th</sup> Annual General Meeting of the Company held on September, 2021 at 12.00 P.M. at the Registered Office of the Company Floor, LSE Building, Feroze Gandhi Market, Ludhiana- 141001.
	Signature of Member/Proxy
NOTES: 1. Members/Proxy h for admission to the	olders are requested to produce the attendance slip duly signed meeting hall.
	GIFTS/COUPONS SHALL BE DISTRIBUTED AT THE MEETING
	CUT HERE

### Form No. MGT-11

### **Proxy form**

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	L65921PB1993PLC013595					
Name of Company		d Credit Capital Limited				
Registered Office	Room No. 555, 5 <sup>th</sup> Floor, LSE Building, Feroze Gandhi Market, Ludhiana-141001					
Name of the Membe	r(c).					
Registered address:						
E-mail Id:		Folio No/ Client Id:		DP ID		
L-man id.		Folio No/ Client id:				
I/ We being the me	mber of	, shares	of above mer	ntioned co	mpany, hereby appoint	
Name			Email ID			
Address			Signature			
Or falling him				•		
Name			Email ID			
Address			Signature			
as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at Annual General Meeting of members of the Company, to be held on Thursday 30.09.2021 at Room No. 555, 5th Floor, LSE Building, Feroze Gandhi Market, Ludhiana- 141001 and at any adjournment thereof in respect of such resolutions as are indicated below:  Resolution Nos.						
<ol> <li>To consider and adopt the audited financial statements of the company for the financial year ended March 31, 2021.</li> <li>To appoint Director in place of Sh. Gurpreet Singh (DIN 08698807), who retires by rotation and being eligible, offers himself for re-appointment.</li> </ol>						
Signed this					Affix Revenue Stamp	

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.